

## Knowledge Organiser



Year 2, Autumn 1: Online Safety  
Computing Strand: Digital Literacy

### Key Vocabulary

attachment	A computer file sent with an email
digital footprint	The information about a person that exists on the internet as a result of their online activity.
email	Messages sent on a computer
filter	Something that helps users to specify what they're looking for according to a criteria
search	Look for information using a search engine
secure	Keeping information private.
sharing	Post or repost something on a website

### What will I know by the end of this topic?

- Understand how we should talk to others in an online situation.
- Use digital technology to share work and communicate with others.
- To open and send emails.
- How to refine searches using the search tool.
- Know that information put online leaves a digital footprint or trail.
- Know which steps to take to keep personal data and hardware secure.

**Online Safety** Follow the SMART rules to help stay safe online.

- S (Safe):** Stay safe online by not sharing your personal information.
- M (Meet):** Do not meet anyone who you have only become friends with online.
- A (Accept):** Do not accept messages and friend requests from people you do not know.
- R (Reliable):** Not everything online is reliable. People online are strangers and you can't always trust everything they say.
- T (Tell):** Tell an adult you trust if anything happens online that you do not like.

Be careful what you share online! Stop and think before you share information online. Don't say or do anything that you wouldn't do in the real world!

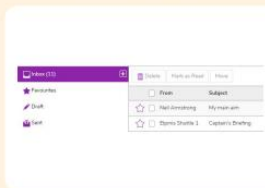
### Key Resources



Display board



Search Bar



Inbox

Email sender

Email subject

From: Neil Armstrong  
To: Kat Salisbury  
Subject: My main aim

Message:  
Hi,  
My name is Neil Armstrong. I was the first person to walk on the Moon. I was also an engineer, test pilot and a professor at a university.  
Why do you think that I wanted to explore space and walk on the moon?  
Yours sincerely,  
Neil Armstrong

Send the email

Delete the email

Email message